



To : Director-General of Trade and Industry,
Government of the Hong Kong Special Administrative Region ^(Note)

**Small and Medium Enterprises (SME) Loan Guarantee Scheme
Confirmation of Particulars of Working Capital Loan Guarantee**

Application No. : _____

Name of Applicant/Borrower : _____

Business Registration No. : _____

We confirm that the details set out in your notification regarding the above application remain unchanged.

We would like to propose the following amendments to the above application :

(A) GUARANTEE TO BE ISSUED UNDER THE DEED

1. Risk Sharing Factor (%) : _____

2. Guarantee Limit (HK\$) : _____

(B) FACILITY TO BE GRANTED

1. Designated Bank Account No.
or Sub-account No. : _____

2. Facility Type :

Term loan through one single drawdown

Term loan by multiple drawdown

Others : _____ (please specify)

3. Principal/Maximum Indebtedness (HK\$) : _____

4. Interest Rate and Effective Rate (%p.a.) : Interest Rate : _____

Effective Rate (if applicable) : _____

5. Starting Date of the Facility (dd/mm/yy) : _____

6. Maturity/Expiry Date of the Facility
(dd/mm/yy) : _____

7. Terms of Repayment : (a) First payment due on : _____

(b) Interval of subsequent repayments : _____

8. Security or guarantee for the Facility : _____

We confirm that the facility covered by the Guarantee will be granted to the Borrower on _____ (dd/mm/yy) as per our facility letter dated _____ (dd/mm/yy) to the Borrower.

A copy of "Acceptance of Conditions for the Issue of A Guarantee for Working Capital Loan" (TID 643), duly signed by the Borrower, is attached.

Lender's Name : _____
Branch (*if applicable*) : _____
Contact Person : _____
Telephone No. : _____

Signed for and on behalf of the Lender by its authorised officer,

(Signature)

(Name) (Print)

(Position)

(Company Chop)

(Date) (dd/mm/yy)

Note : Completed form should be sent to the Director-General of Trade and Industry ***three clear working days*** before the actual Start Date of the Facility –

By post/in person : SME Loan Guarantee Scheme Unit
6/F, Trade and Industry Department Tower,
700 Nathan Road, Kowloon, Hong Kong

Mondays – Fridays : 8:45 a.m. – 12:30 p.m.
1:30 p.m. – 6:00 p.m.

By Fax : (852) 2396 5067