



To : Director-General of Trade and Industry,  
Government of the Hong Kong Special Administrative Region <sup>(Note 1)</sup>

**Small and Medium Enterprises (SME) Loan Guarantee Scheme**  
**Confirmation of Particulars of Business Installations and Equipment Loan Guarantee**

Application No. : \_\_\_\_\_  
Name of Applicant/Borrower : \_\_\_\_\_  
Business Registration No. : \_\_\_\_\_

- We confirm that the details set out in your notification regarding the above application remain unchanged.
- We would like to propose the following amendments :

**(A) GUARANTEE TO BE ISSUED UNDER THE DEED (AS AMENDED BY THE SUPPLEMENTAL DEED)**

1. Risk Sharing Factor (%) : \_\_\_\_\_  
2. Guarantee Limit (HK\$) : \_\_\_\_\_

**(B) FACILITY TO BE GRANTED**

1. Designated Bank Account No. or Sub-account No. : \_\_\_\_\_  
2. Facility Type :  
 Term loan through one single drawdown  
 Term loan by multiple drawdown  
 Hire-purchase  
 Others : \_\_\_\_\_ (please specify)
3. Principal/Maximum Indebtedness (HK\$) : \_\_\_\_\_  
4. Interest Rate and Effective Rate (% p.a.) : Interest Rate : \_\_\_\_\_  
Effective Rate (if applicable) : \_\_\_\_\_  
5. Starting Date of Facility (dd/mm/yy) <sup>(Note 2)</sup> : \_\_\_\_\_  
6. Maturity/Expiry Date (dd/mm/yy) : \_\_\_\_\_  
7. Terms of Repayment : (a) First repayment due on : \_\_\_\_\_  
(b) Interval of subsequent repayments : \_\_\_\_\_

8. Purposes : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Location where the installation(s) and equipment will be placed : \_\_\_\_\_

\_\_\_\_\_

10. Security or guarantee for the Facility : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We confirm that the facility covered by the Guarantee was/will be granted to the Borrower on \_\_\_\_\_ (dd/mm/yy) as per our facility letter dated \_\_\_\_\_ (dd/mm/yy) to the Borrower.

A copy of "Acceptance of Conditions for the Issue of A Guarantee for Business Installations and Equipment Loan" (TID 603i), duly signed by the Borrower, is attached.

Lender's Name : \_\_\_\_\_

Branch (if applicable) : \_\_\_\_\_

Contact Person : \_\_\_\_\_

Telephone No. : \_\_\_\_\_

Signed for and on behalf of the Lender by its authorised officer,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name) (Print)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Company Chop)

\_\_\_\_\_  
(Date) (dd/mm/yy)

Note 1: Completed form should be sent to the Director-General of Trade and Industry –

By post/in person : SME Loan Guarantee Scheme Section  
15/F, Trade and Industry Tower,  
3 Concorde Road, Kowloon City, Hong Kong

Mondays – Fridays : 8:45 a.m. – 12:30 p.m.  
1:30 p.m. – 5:45 p.m.

By Fax : (852) 2396 5067

Note 2 : Starting Date, in respect of a loan of non-revolving nature or a Hire Purchase Agreement to be made available by the Lender to the relevant Borrower, means the date on which any funds are first withdrawn against the approved loan or the Hire Purchase Agreement takes effect.