



To : Director-General of Trade and Industry,  
Government of the Hong Kong Special Administrative Region <sup>(Note 1)</sup>

**Small and Medium Enterprises (SME) Loan Guarantee Scheme –  
Payment Request Form for Working Capital Loan Guarantee**

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Pursuant to Clause 4 of the Deed dated 3 April 2008 signed between  
ABC BANK (Name of Lender)

and the Government of the Hong Kong Special Administrative Region (HKSARG), I/we hereby on behalf of  
the Lender request HKSARG to make a payment under the following Guarantee :

**(A) DETAILS OF GUARANTEE**

- |   |   |  |
|---|---|--|
| (1) Borrower's Name and Address             | : | <u>One Two Three Company Limited</u><br><u>Rm 123, 10/F, East Bldg.,</u><br><u>111 Lucky Road,</u><br><u>Hong Kong</u> |
| (2) Borrower's Business<br>Registration No. | : | <u>12345678-000</u>  |
| (3) Guarantee Ref. No.                      | : | <u>0123456C</u>  |
| (4) Starting Date of Guarantee              | : | <u>14/04/2008</u> (dd/mm/yy)   |
| (5) Starting Date of Facility               | : | <u>14/04/2008</u> (dd/mm/yy)   |
| (6) Expiry Date of Guarantee                | : | <u>13/04/2010</u> (dd/mm/yy)   |
| (7) Date of Default                         | : | <u>14/01/2009</u> (dd/mm/yy)   |
| (8) Guarantee Limit (HK\$)                  | : | <u>500,000.00</u>  |
| (9) Risk Sharing Factor (%)                 | : | <u>50</u>  |

**(B) DETAILS OF INDEBTEDNESS**

- (1) Facility Type :  Term loan through one single drawdown  
 Term loan by multiple drawdown  
 Others : \_\_\_\_\_ (please specify)
- (2) Approved Original Principal Amount/  
 Maximum Indebtedness (HK\$) : 1,000,000.00
- (3) Designated Bank Account or  
 Sub-Account No. : 800-123456-123
- (4) Movement of the Designated Bank Account No. or Sub-Account No. :

*(Please attach separate sheet(s) if the space below is insufficient)*

Drawdown by Borrower		Payment received from Borrower (including, among others, general proceeds received after the date of default except for those realised from Security covered in Part C below)		
Date (dd/mm/yy)	Amount (HK\$) (a)	Date (dd/mm/yy)	Principal (HK\$) (b)	Interest and Charges (HK\$)
14/04/2008	1,000,000.00	14/04/2008	40,000.00	9,000.00
		15/05/2008	40,050.00	8,950.00
		14/06/2008	40,100.00	8,900.00
		14/07/2008	40,150.00	8,850.00
		14/08/2008	40,200.00	8,800.00
		18/09/2008	40,250.00	8,750.00
		14/10/2008	40,300.00	8,700.00
		14/11/2008	40,350.00	8,650.00
		14/12/2008	40,400.00	8,600.00
<i>Total (a) :</i> 1,000,000.00		<i>Total (b) :</i> 361,800.00		
<b>Amount of outstanding principal due over 60 days = (a) – (b) = HK\$</b>				<b>638,200.00</b>

**(C) PROCEEDS REALISED FROM SECURITY**

*(Please attach separate sheet(s) if the space below is insufficient)*

Details of security (e.g. property pledged to the facility, proceeds from guarantor, etc.)	Action taken or to be taken to realise the security	Amount of proceeds realised (HK\$)
Chan Tai-man, personal guarantor	Charging order was obtained against the property of CHAN Tai-man, the guarantor. The property was sold on 30/4/2009.	\$400,000.00 (Please refer to the attached breakdown of proceeds for ABC Bank)
<b>Total amount of proceeds from realisation of security = HK\$ 400,000.00</b>		

**(D) AMOUNT OF PAYMENT UNDER REQUEST**

	(a) Gross Amount (HK\$)	(b) <sup>(Note 2)</sup> Amount to be shared by HKSARG (HK\$)
(1) Outstanding principal (specified in Section B)	638,200.00	319,100.00
(2) Proceeds from realisation of security (specified in Section C)	400,000.00	200,000.00
<b>(3) Total = (1) – (2)</b>	<b>238,200.00</b>	<b>119,100.00</b>

**(E) OTHER INFORMATION**

- (1) Whether the Facility/Facilities under the Scheme is/are covered by any all monies clause between the Borrower and the Lender :

Yes  No

- (2) Supporting Documents :

Requisite documents as listed under Part III of the prevailing “General Guidelines on Submission of Default Claim” issued by TID and available at [http://www.smefund.tid.gov.hk/english/sgs/sgs\\_form.html#dtl0102](http://www.smefund.tid.gov.hk/english/sgs/sgs_form.html#dtl0102). Please note that the default claim can only be processed when all the requisite documents have been provided.

- (3) Actions taken and/or planned to be taken to recover indebtedness from the Borrower or any other person(s):

LEE Siu-man, the other guarantor was adjudicated bankrupt in April 2009, and Proof of Debt was filed in May 2009. Relevant correspondence is attached.

**(F) DECLARATION OF LENDER**

I /We declare that :

- (1) the information contained herein is true, accurate and complete;
- (2) I/we have fulfilled all Lender's obligations under the Deed and the Supplemental Deed for the SME Loan Guarantee Scheme – For Working Capital Loans;
- (3) all obligations and liabilities on HKSARG's part under or in connection with the Guarantee specified in Part A are terminated and deemed absolutely discharged upon receipt of the payment under request; and
- (4) I/we (a) ~~\*have/~~have not released the Borrower from any repayment obligations or entered into a binding arrangement with the Borrower to give it time in complying with its repayment obligations; (b) ~~\*have/~~have not agreed with the Borrower to vary the terms of the Facility in a way that is not self-evidently insubstantial; (c) ~~\*have/~~have not agreed with the Borrower to vary the terms in any way that is prejudicial to the Government; or (d) ~~\*have/~~have not released any security or collateral that we hold for the Facility.

(\* Please delete as appropriate. Please read the declaration carefully. Making a false declaration will have legal consequences.)

Lender's Name : ABC Bank

Branch (if applicable) : Mongkok Branch

Address : 900 Nathan Road Kowloon

Contact Person : Miss Mary Chan Telephone No. : 3333 3333

Signed for and on behalf of the Lender by its authorised officer,

CHEUNG  
(Signature)

CHEUNG TAI MING  
(Name) (Print)

VICE PRESIDENT  
(Position)

✻  
(Company Chop)

30 June 2009  
(Date) (dd/mm/yy)

Note 1 : Completed form should be sent to the Director-General of Trade and Industry –

By post/in person : SME Loan Guarantee Scheme Section  
15/F, Trade and Industry Tower,  
3 Concorde Road, Kowloon City, Hong Kong

Mondays – Fridays : 8:45 a.m. – 12:30 p.m.  
1:30 p.m. – 5:45 p.m.

By Fax : (852) 2396 5067

Note 2 : (b) = (a) multiplied by the Risk Sharing Factor.