



To : Director-General of Trade and Industry,
Government of the Hong Kong Special Administrative Region ^(Note 1)

**Special Loan Guarantee Scheme –
Payment Request Form for Special Loan Guarantee**

Pursuant to the Deed dated _____, the Supplemental Deed dated _____
and the Second Supplemental Deed dated _____
signed between _____ (Name of Lender)
and the Government of the Hong Kong Special Administrative Region (HKSARG), I/we hereby on behalf of the
Lender request HKSARG to make a payment under the following Guarantee :

(A) DETAILS OF GUARANTEE

- (1) Borrower's Name and Address : _____

- (2) Borrower's Business
Registration No. : _____
- (3) Guarantee Ref. No. : _____
- (4) Starting Date of Guarantee : _____ (dd/mm/yy)
- (5) Starting Date of Facility : _____ (dd/mm/yy)
- (6) Expiry Date of Guarantee : _____ (dd/mm/yy)
- (7) Date of Default : _____ (dd/mm/yy)
- (8) Guarantee Limit (HK\$) : _____
- (9) Risk Sharing Factor (%) : _____

(C) PROCEEDS REALISED FROM SECURITY

(please attach separate sheet(s) if the space below is insufficient)

| Details of security (e.g. property pledged to the facility, proceeds from guarantor, etc.) | Action taken or to be taken to realise the security | Amount of proceeds realised (HK\$) |
|---|--|---------------------------------------|
| | | |
| Total amount of proceeds from realisation of security = HK\$ | | |

(D) AMOUNT OF PAYMENT UNDER REQUEST

| | (a) Gross Amount (HK\$) | (b) ^(Note 2) Amount to be shared by HKSARG (HK\$) |
|---|-------------------------------|--|
| (1) Outstanding principal (specified in Section B) | | |
| (2) Proceeds from realisation of security (specified in Section C) | | |
| (3) Total = (1) – (2) | | |

| |
|------------------------------|
| (E) OTHER INFORMATION |
|------------------------------|

(1) Whether the Facility/Facilities under the Scheme is/are covered by any all monies clause between the Borrower and the Lender :

Yes No

(2) Supporting Documents :

Requisite documents as listed under Part III of the prevailing “General Guidelines on Submission of Default Claim” issued by TID and available at https://www.smefund.tid.gov.hk/english/spgs/spgs_form.html#dtl0101. Please note that the default claim can only be processed when all the requisite documents have been provided.

(3) Actions taken and/or planned to be taken to recover indebtedness from the Borrower or any other person(s) :

(F) DECLARATION OF LENDER

I /We declare that :

- (1) the information contained herein is true, accurate and complete;
- (2) I/we have fulfilled all Lender’s obligations under the Deed, the Supplemental Deed and the Second Supplemental Deed for the Special Loan Guarantee Scheme;
- (3) all obligations and liabilities on HKSARG’s part under or in connection with the Guarantee specified in Part A are terminated and deemed absolutely discharged upon receipt of the payment under request; and
- (4) I/we (a) *have/have not released the Borrower from any repayment obligations or entered into a binding arrangement with the Borrower to give it time in complying with its repayment obligations; (b) *have/have not agreed with the Borrower to vary the terms of the Facility in a way that is not self-evidently insubstantial; (c) *have/have not agreed with the Borrower to vary the terms in any way that is prejudicial to the Government; or (d) *have/have not released any security or collateral that we hold for the Facility.

(* Please delete as appropriate. Please read the declaration carefully. Making a false declaration will have legal consequences.)

Lender’s Name : _____

Branch (if applicable) : _____

Address : _____

Contact Person : _____

Telephone No. : _____ Fax No. : _____

Signed for and on behalf of the Lender by its authorised officer,

(Signature)

(Name) (Print)

(Position)

(Company Chop)

(Date) (dd/mm/yy)

Note 1 : Completed form should be sent to the Director-General of Trade and Industry –

By post/in person : Special Loan Guarantee Scheme Unit
15/F, Trade and Industry Tower,
3 Concorde Road, Kowloon City, Hong Kong

Monday – Friday : 8:45 a.m. – 12:30 p.m.
1:30 p.m. – 5:45 p.m.

By Fax : (852) 3741 2177

Note 2 : (b) = (a) multiplied by the risk sharing factor.