



To : Director-General of Trade and Industry,  
Government of the Hong Kong Special Administrative Region <sup>(Note 1)</sup>

**Special Loan Guarantee Scheme –  
Payment Request Form for Special Loan Guarantee**

Pursuant to the Deed dated 15 December 2008, the Supplemental Deed dated 20 June 2009  
and the Second Supplemental Deed dated 9 March 2010  
signed between ABC Bank (Name of Lender)  
and the Government of the Hong Kong Special Administrative Region (HKSARG), I/we hereby on behalf of the  
Lender request HKSARG to make a payment under the following Guarantee :

**(A) DETAILS OF GUARANTEE**

- |   |   |  |
|---|---|--|
| (1) Borrower's Name and Address             | : | <u>One Two Three Company Limited</u><br><u>Rm 123, 10/F, East Bldg.</u><br><u>111 Lucky Road</u><br><u>Hong Kong</u> |
| (2) Borrower's Business<br>Registration No. | : | <u>12345678-000</u>  |
| (3) Guarantee Ref. No.                      | : | <u>0123456S</u>  |
| (4) Starting Date of Guarantee              | : | <u>01/04/2010</u> (dd/mm/yy)   |
| (5) Starting Date of Facility               | : | <u>01/04/2010</u> (dd/mm/yy)   |
| (6) Expiry Date of Guarantee                | : | <u>31/03/2013</u> (dd/mm/yy)   |
| (7) Date of Default                         | : | <u>01/06/2010</u> (dd/mm/yy)   |
| (8) Guarantee Limit (HK\$)                  | : | <u>800,000.00</u>  |
| (9) Risk Sharing Factor (%)                 | : | <u>80%</u>   |

**(B) DETAILS OF INDEBTEDNESS**

- (1) Facility Type :  Term loan through one single drawdown  
 Term loan by multiple drawdown  
 Revolving credit line, in the form of:  
 overdraft facility  
 trade finance related facility  
 others  
 Others : \_\_\_\_\_ (please specify)

(2) Approved Original Principal Amount/ Maximum Indebtedness (HK\$) : 1,000,000.00

(3) Designated Bank Account or Sub-Account No. : 800-123456-123

(4) Movement of the Designated Bank Account No. or Sub-Account No. :

*(Please attach separate sheet(s) if the space below is insufficient.)*

Drawdown by Borrower		Payment received from Borrower (including, among others, general proceeds received after the date of default except for those realised from Security covered in Part C below)		
Date (dd/mm/yy)	Amount (HK\$) (a)	Date (dd/mm/yy)	Principal (HK\$) (b)	Interest and Charges (HK\$)
01/04/2010	1,000,000.00	01/05/2010	25,000.00	4,000.00
		01/07/2010	29,000.00	-
<i>Total (a) :</i>	1,000,000.00	<i>Total (b) :</i>	54,000.00	
<b>Amount of outstanding principal due over 60 days = (a) – (b) = HK\$</b>				<b>946,000.00</b>

**(C) PROCEEDS REALISED FROM SECURITY**

*(please attach separate sheet(s) if the space below is insufficient)*

Details of security (e.g. property pledged to the facility, proceeds from guarantor, etc.)	Action taken or to be taken to realise the security	Amount of proceeds realised (HK\$)
Personal Guarantee dated 25/03/2010 executed by Chan Tai Man	Issued demand letter dated 10/06/2010. Mr. Chan repaid \$100,000 for partial settlement of the indebtedness on 2 August 2010. However, we were unable to contact him since then.  The case was assigned to debt collection agency in September 2010. Legal proceedings will be commenced if there is no fruitful result.	100,000.00
<b>Total amount of proceeds from realisation of security = HK\$ 100,000.00</b>		

**(D) AMOUNT OF PAYMENT UNDER REQUEST**

	(a) Gross Amount (HK\$)	(b) <sup>(Note 2)</sup> Amount to be shared by HKSARG (HK\$)
(1) Outstanding principal (specified in Section B)	946,000.00	756,800.00
(2) Proceeds from realisation of security (specified in Section C)	100,000.00	80,000.00
(3) <b>Total = (1) – (2)</b>	<b>846,000.00</b>	<b>676,800.00</b>

**(E) OTHER INFORMATION**

- (1) Whether the Facility/Facilities under the Scheme is/are covered by any all monies clause between the Borrower and the Lender :

Yes  No

- (2) Supporting Documents :

Requisite documents as listed under Part III of the prevailing “General Guidelines on Submission of Default Claim” issued by TID and available at [https://www.smefund.tid.gov.hk/english/spgs/spgs\\_form.html#dtl0101](https://www.smefund.tid.gov.hk/english/spgs/spgs_form.html#dtl0101). Please note that the default claim can only be processed when all the requisite documents have been provided.

- (3) Actions taken and/or planned to be taken to recover indebtedness from the Borrower or any other person(s) :

Writ of Summons was served on the borrower and the guarantor in July 2010.  
Demand letter was issued to the borrower on 10 June 2010. The borrower was wound up on 20 August 2010 and Proof of Debt was filed in October 2010.

**(F) DECLARATION OF LENDER**

I /We declare that :

- (1) the information contained herein is true, accurate and complete;
- (2) I/we have fulfilled all Lender’s obligations under the Deed, the Supplemental Deed and the Second Supplemental Deed for the Special Loan Guarantee Scheme;
- (3) all obligations and liabilities on HKSARG’s part under or in connection with the Guarantee specified in Part A are terminated and deemed absolutely discharged upon receipt of the payment under request; and
- (4) I/we (a) ~~have~~/have not released the Borrower from any repayment obligations or entered into a binding arrangement with the Borrower to give it time in complying with its repayment obligations; (b) ~~have~~/have not agreed with the Borrower to vary the terms of the Facility in a way that is not self-evidently insubstantial ; (c) ~~have~~/have not agreed with the Borrower to vary the terms in any way that is prejudicial to the Government; or (d) ~~have~~/have not released any security or collateral that we hold for the Facility.

(\* Please delete as appropriate. Please read the declaration carefully. Making a false declaration will have legal consequences.)

Lender’s Name : ABC Bank

Branch (if applicable) : Mongkok Branch

Address : 900 Nathan Road, Kowloon

Contact Person : Miss Mary Chan

Telephone No. : 3333 3333 Fax No. : 4444 4444

Signed for and on behalf of the Lender by its authorised officer,

Cheung

(Signature)

Cheung Tai Ming

(Name) (Print)

Vice President

(Position)



(Company Chop)

05/08/2010

(Date) (dd/mm/yy)

Note 1 : Completed form should be sent to the Director-General of Trade and Industry –

By post/in person : Special Loan Guarantee Scheme Unit  
15/F, Trade and Industry Tower,  
3 Concorde Road, Kowloon City, Hong Kong

Monday – Friday : 8:45 a.m. – 12:30 p.m.  
1:30 p.m. – 5:45 p.m.

By Fax : (852) 3741 2177

Note 2 : (b) = (a) multiplied by the risk sharing factor.