

# 工商機構支援基金

提升香港企業或個別行業的整體競爭力

歡迎非分配利潤組織申請

最高資助額500萬元或項目的九成費用

## 目的



資助有助**提升**香港整體或個別行業的非上市企業的**競爭力**的項目（包括協助它們拓展任何市場）

## 申請資格



**非分配利潤組織**如工商組織、專業團體、研究機關等（須為法定機構或在香港特別行政區法例下註冊）

## 最高資助額



每個項目**500萬元**或總核准開支的90%，以較低者為準

## 項目年期



項目必須於**三年**內完成

## 常見項目活動

- ◆ 研討會
- ◆ 工作坊
- ◆ 會議
- ◆ 展覽會
- ◆ 調查研究
- ◆ 最佳營運守則
- ◆ 數據庫
- ◆ 行業指南
- ◆ 網上平台
- ◆ 宣傳短片

## 申請程序

機構提交申請  
（全年接受申請）

秘書處初步審核  
（按季度處理）

評審委員會  
進行評審\*

\*一般在每年3月、6月、9月及12月召開評審會議

評審會議後約一個月通知申請機構評審結果

## 獲批項目

簽訂項目協議

發放資助#

提交報告

#視乎項目年期及獲批資助額，資助會分一至三期發放

## 提交申請

- ◆ 電子方式（以電子核證（機構）證書簽署）
- ◆ 親身
- ◆ 郵寄

申請指引及表格載於以下網頁：  
[www.smefund.tid.gov.hk/tc\\_chi/tsf/tsf\\_form.html](http://www.smefund.tid.gov.hk/tc_chi/tsf/tsf_form.html)

## 查詢及一對一諮詢服務

香港九龍城協調道3號  
工業貿易大樓15樓  
工業貿易署工商機構支援基金秘書處

電話：2398 5128

傳真：2391 7375

電郵：[tsf\\_enquiry@tid.gov.hk](mailto:tsf_enquiry@tid.gov.hk)

網站：[www.smefund.tid.gov.hk/tsf](http://www.smefund.tid.gov.hk/tsf)



### Objective



To provide financial support to projects which aim at **enhancing the competitiveness** of non-listed Hong Kong enterprises in general or in specific sectors (including assisting them in developing any markets)

### Eligibility



**Non-profit-distributing organisations** such as trade and industrial organisations, professional bodies, research institutes, etc. (which shall either be statutory organisations or registered under the laws of the Hong Kong Special Administrative Region)

### Maximum Grant



Maximum grant for each project is **\$5 million** or 90% of the approved project expenditure, whichever is the less

### Project Duration



The project shall be completed in **3 years**

### Common Project Activities

- ◆ Seminars
- ◆ Workshops
- ◆ Conferences
- ◆ Exhibitions
- ◆ Research studies
- ◆ Codes of best practices
- ◆ Databases
- ◆ Industry guidebooks
- ◆ Online platforms
- ◆ Promotional videos

### Application Procedures

Organisation submits application (accepted all year round)

Secretariat conducts preliminary vetting (quarterly processing)

Vetting Committee conducts assessment\*

\*The Vetting Committee usually meets in March, June, September and December each year

Applicants will be informed of the assessment result around one month after the respective meetings of the Vetting Committee

### Approved Projects

Signing of Project Agreement

Disbursement of grants\*

Submission of reports

\*Grants will be disbursed in one to three instalments depending on the project duration and the amount of fund approved

### Submission of Application

- ◆ Electronically (with a valid digital signature supported by a recognised e-cert (Organisational))
- ◆ In person
- ◆ By post

Guide to Application and application form can be downloaded at: [www.smefund.tid.gov.hk/english/tsf/tsf\\_form.html](http://www.smefund.tid.gov.hk/english/tsf/tsf_form.html)

### Enquiries and One-on-One Consultation

Trade and Industrial Organisation Support Fund Secretariat  
Trade and Industry Department  
15/F, Trade and Industry Tower  
3 Concorde Road, Kowloon City, Hong Kong

Tel : 2398 5128  
Fax : 2391 7375  
Email : [tsf\\_enquiry@tid.gov.hk](mailto:tsf_enquiry@tid.gov.hk)  
Website : [www.smefund.tid.gov.hk/tsf](http://www.smefund.tid.gov.hk/tsf)



# Trade and Industrial Organisation Support Fund

Enhancing competitiveness of Hong Kong enterprises in general or in specific sectors

Applications welcome from non-profit-distributing organisations

Maximum grant of \$5 million or 90% of the project cost