



To: Director-General of Trade and Industry  
The Government of the Hong Kong Special Administrative Region

**SME Loan Guarantee Scheme (SGS)**  
**Additional Information on Related Company(ies)<sup>1</sup>**

Name of Borrower : \_\_\_\_\_  
Business Registration No. of Borrower : \_\_\_\_\_  
Name of Lender : \_\_\_\_\_  
SGS Application No. (Date of Submission)<sup>2</sup> : \_\_\_\_\_

In consideration of the agreement of Hong Kong Special Administrative Region Government and the Lender to consider the loan guarantee application(s) above, I/we,  
\_\_\_\_\_ (Name of Borrower), would like to provide the information in Part I below:

**Part I : SGS Application(s) of the Borrower and its Related Company(ies)<sup>3</sup> (To be completed by the Borrower)**

No.	SGS Application Number	Date of Submission (dd/mm/yy)	Name of Company (BR. No.)	Principal Activities <sup>4</sup>	Name of shareholders:	Equity interest (%)	Name of PLI	Loan Amount (Guarantee Amount)
(1)								
(2)								

<sup>1</sup> The Borrower should complete Part I and the Lender Parts II - III of this form if the Borrower has made known to the Lender that it has related company(ies) which are applying for or has/have been granted loan guarantee under the SGS separately.

<sup>2</sup> All applications submitted or being submitted to the Trade and Industry Department should be specified clearly. If the application number assigned by the Trade and Industry Department is not yet available, please state "no. 1" and followed by "date of submission" for easy identification. The information should be repeated in Part I below as well.

<sup>3</sup> The Borrower should provide details of the applications, including those approved and being processed, submitted by the common shareholders (i.e. related company(ies)) under the SGS. Please use additional sheet if necessary.

<sup>4</sup> The principal activities of the Borrower and all related companies should be specified respectively. To avoid duplication, the principal activities of every company only need to be stated once.

No.	SGS Application Number	Date of Submission (dd/mm/yy)	Name of Company (BR. No.)	Principal Activities <sup>4</sup>	Name of shareholders:	Equity interest (%)	Name of PLI	Loan Amount (Guarantee Amount)
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
<b>Total facility amount (Total guarantee amount)</b>								

Consent is hereby given to the Trade and Industry Department in disclosing the details of the loan guarantee applications of the Borrower, and its related company(ies), under the SGS to the Lender and other necessary parties for the purpose of processing applications under the SGS. I/We have also obtained the consent of the related company(ies) for the aforementioned purposes. I/We hereby declare that the information given in Part I is to the best of my/our knowledge and belief to be true, accurate and complete.

Signed for and on behalf of the Borrower,

\_\_\_\_\_

(Name) (Print)

\_\_\_\_\_

(Company Chop with Signature)

\_\_\_\_\_

(Position)

\_\_\_\_\_

(Date) (dd/mm/yyyy)

To facilitate the Government's consideration of the loan guarantee application(s) of the Borrower, we, \_\_\_\_\_  
(Name of Lender), would like to provide additional information as set out in Parts II – III below :

**Part II : The Lender's consideration on the Borrower and its Related Company(ies) (To be completed by the Lender)**

Please provide any information concerning the Borrower and its related company(ies) which may be useful to the Trade and Industry Department in considering the subject application(s) : *(Please use supplementary sheet(s) if necessary)*

(Information includes differentiation on the Borrower and its related company(ies)'s principal activities in terms of nature of businesses, markets, clienteles, products, production factories, suppliers, etc; consideration of the qualified/adverse opinion in the Borrower's audited report; and changes in the Borrower's state of affairs or shareholding that are not evident in the supporting documents, etc.)

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**Part III : Statement by the Lender**

1. In accordance with the Supervisory Policy Manual issued by the Hong Kong Monetary Authority, we have already cross-referenced information in Part I on a group basis in our assessment and approval of the subject facility(ies) for the Borrower.
  
2. We have exercised professional skill, judgement and care in processing the Borrower's application for facility(ies), and have reviewed including but not limited to the audited account(s) and financial statements submitted by the Borrower, and any information obtained by or made available to us, under Clause 5.1(c) of the SGS Deed\* for Business Installations and Equipment Loans/ Clause 5.1(b) of the SGS Deed\* for Working Capital Loans, or otherwise, and the documentary evidence obtained in relation to Clause 6.14 of the SGS Deed\* for Business Installations and Equipment Loans/ Clause 6.13 of the SGS Deed\* for Working Capital Loans in ensuring that the conditions specified in Clause 2.1 of the above two SGS deeds\*.

We hereby declare that the information given in Parts II and III is to the best of our knowledge and belief to be true, accurate and complete.

Signed for and on behalf of the Lender,

**Checklist of Supporting Documents**

*Please tick ('✓') as appropriate*

Audited Accounts of ALL relevant companies

Major invoices/purchasing orders  
*(applicable if principal activities are not clearly stated in the auditor's reports or the principal activities as declared are different from those stated in the audited reports)*

Others : \_\_\_\_\_

**(For official use only)**

Application Nos.: \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_  
(Company Chop with Signature)

\_\_\_\_\_  
(Name of Authorised Officer) (Print)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Date) (dd/mm/yyyy)

\* The Deed herein refers to the original Deed and the Supplemental Deed.