



香港特別行政區政府 工業貿易署
Trade and Industry Department
The Government of the Hong Kong Special Administrative Region

To : Director-General of Trade and Industry,
Government of the Hong Kong Special Administrative Region ^(Note)

Small and Medium Enterprises (SME) Loan Guarantee Scheme
Confirmation of Amendment of Accounts Receivable Loan Guarantee

Amendment Application No. : _____

Guarantee Ref. No : _____

Name of Applicant/Borrower : _____

Business Registration No. : _____

Pursuant to the approval-in-principle given by the Government of the Hong Kong Special Administrative Region on _____ for amending the Credit Limit of the Facility specified in the above Application from HK\$_____ to HK\$_____, we confirm that the Credit Limit of the above Facility has been amended on _____ (dd/mm/yy) as per our Facility Letter dated _____ (dd/mm/yy) to the Borrower.

Lender's Name : _____

Branch (*if applicable*) : _____

Contact Person : _____

Telephone No. : _____

Signed for and on behalf of the Lender by its authorised officer,

(Signature)

(Name) (Print)

(Position)

(Company Chop)

(Date) (dd/mm/yy)

Note: Completed form should be sent to the Director-General of Trade and Industry within **14** **days** from the date for effecting the amendment:

By post/in person : SME Loan Guarantee Scheme Unit
6/F Trade & Industry Department Tower
700 Nathan Road, Kowloon, Hong Kong

Mondays - Fridays : 8:45 a.m. - 12:30 p.m.
1:30 p.m. - 6:00 p.m.

By fax : (852) 2396 5067