



To : Director-General of Trade and Industry,  
Government of the Hong Kong Special Administrative Region <sup>(Note 1)</sup>

**Special Loan Guarantee Scheme**  
**Advice on Termination for Special Loan Guarantee**

Guarantee Ref. No. : \_\_\_\_\_  
Name of Borrower : \_\_\_\_\_  
Business Registration No. : \_\_\_\_\_

We confirm that the Facility covered by the Guarantee with the above reference has been fully repaid / expired / cancelled / terminated / withdrawn <sup>(Note 2)</sup> on \_\_\_\_\_ (dd/mm/yy). We confirm that all your obligations and liabilities in respect of the same guarantee have ceased with effect from the same date except for the obligations and liabilities that have already accrued as at the said date.

Lender's Name : \_\_\_\_\_  
Branch (*if applicable*) : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Telephone No. : \_\_\_\_\_

Signed for and on behalf of the Lender by its authorised officer,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name) (Print)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Company Chop)

\_\_\_\_\_  
(Date) (dd/mm/yy)

Note 1: Completed form should be sent to the Director-General of Trade and Industry –

By post/in person : Special Loan Guarantee Scheme Unit  
15/F, Trade and Industry Tower,  
3 Concorde Road, Kowloon City, Hong Kong

Mondays – Fridays : 8:45 a.m. – 12:30 p.m.  
1:30 p.m. – 5:45 p.m.

By Fax : (852) 3741 2177

Note 2: Please delete as appropriate.